

SOUTHEASTERN **Law Librarian**

Official newsletter of the Southeastern Chapter of A.A.L.L.

VOLUME 22, NUMBER 2

WINTER, 1997

Presidential Ruminaton

By tradition, the spring "Presidential Ruminaton" involves thanking all those who "did the work" during the year. There are three good reasons for this. First, such a message obviates the need for the president to think of something creative or witty. Second, it gives me the chance to genuinely thank SEAALL committee chairs and members, the executive board, and others for their contributions during the year. Finally, it's tradition. Thanks to Placement committee chair Trina Robinson and her committee for helping to connect the right people with the right job, and to Reba Best and the Scholarship committee for ensuring that SEAALL's "best and brightest" have an opportunity to attend professional meetings. Thanks to Carol Billings and her Nominations committee for their successful efforts convincing a wonderful group of individuals to be candidates for the 1997-98 term. (What a job of arm twisting)!

Information Policy guru Tim Coggins and the Government Relations committee have kept us apprised of issues that affect libraries. Hazel Johnson has given numerous days of her life setting the agenda for the Education and Publications Committee; Hazel also is putting the final touches on the long awaited and completely revised SEAALL Handbook. Sue



Burch's Membership Committee has begun an aggressive program to help lure others to a career in law librarianship, (misery must love company) and to make new librarians feel welcome in SEAALL. And of course I must thank Mary McCormick and the newsletter crew for all their work putting together a terrific newsletter for our members - what a job! I can't thank enough my neighbors -- Immediate Past Prez Joyce Janto and incoming Prez Donna Bausch -- for their good judgment and strong memory. Thanks also to our other board members Richard Boaz ("I'm taking your money and moving to South Carolina") and Connie Matzen ("I promise I won't put any embarrassing items in the minutes") for their hard work.

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EDITOR'S NOTE

I wondered the other day how many person hours per year were spent in law libraries on computer related subjects. Far too many, I think, no matter what the number might be. We've been revising our collection development policy on electronic media and it has taken hours of individual and ad hoc meeting time (you know: the person who wrote it wants you to glance over it and the next thing you know five people are concentrating intently for twenty minutes). We're coping pretty well overall, but what did we used to do for eight hours a day? And was it more fun?

SEAALL NEWSLETTER DEADLINES

Spring	-	April 18, 1997
Summer	-	July 24, 1997
Fall	-	October 16, 1997
Winter	-	January 23, 1998

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Mary M. McCormick
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Florida State University Law Library
Tallahassee, FL 32306-1043

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DEVELOPING SUCCESSFUL PUBLIC RELATIONS FOR LIBRARIES

By Lisa Smith-Butler

Georgia State University College of Law Library

According to the Public Relations Society of America, there are seven steps that are essential to the development of successful public relations. This process is applicable to any organization in any type of setting. The PR process requires:

- * researching your organization;
- * researching your audience;
- * setting goals and objectives;
- * developing a targeted message;
- * choosing an effective media for communication;
- * communicating; and
- * evaluating progress.

Inevitably the first step requires that a library know something about the organization and the people that it serves. Who are we? Where are we going? Where have we been? These are questions to be answered. Research can provide answers. Check old organizational brochures or newsletters as well as old local newspapers for this information. Interview retired employees and current staff.

Know your audience. As librarians, that means know who your patrons are, what they like, what they need, and what they want. How do you get to know your audience? Talk to them at the Reference and Circulation Desks. Ask them to complete patron surveys, indicating their likes, dislikes, and needs. Ask them to put suggestions in a Suggestion Box.

Set goals and objectives. When Georgia State University College of Law hired a professor of environmental law, we set a goal of improving our limited environmental law collection. To accomplish this, we reviewed what we presently had. Then we located environmental law sources to compile a bibliography and presented it to the professor. Set goals that matter and that can be accomplished. Then develop a step-by-step plan to achieve the goals.

Once the goals are established, send your patrons the message. Let them know what services you can provide and make sure that you follow through. As an example, a firm library marketed its services to its attorneys by advising the attorneys that they could provide current awareness sources about clients. The attorney response was overwhelming, and the librarians set up Lexis Eclipse searches in the local newspaper database, using the clients' names. This gave the library visibility which showed the attorneys the library's marketing value as well as its legal research value.

Next, effectively communicate the message. Newsletters, bulletin boards, library kits, office wide e-mail, pathfinders, and library guides are all good methods for the library to communicate its message. Try setting up an Electronic Suggestion Box.

Finally, the library needs to evaluate its efforts. Have realistic goals been set? Are these goals useful to the library's parent organization? Are patrons aware of the services available to them? Do patrons need and use these services? Again, a Suggestion Box as well as patrons surveys can be helpful tools for a library to evaluate its progress.

Implementing these steps can promote your library's resources and services.

1997 SEAALL ANNUAL MEETING PROGRAM TITLES

The Program Committee has been hard at work ever since last year's wonderful meeting in Austin to develop an interesting array of educational programming for Tallahassee. We hope that you will find the program titles which follow intriguing. Details on program content will be included in your preliminary program mailing.

There promises to be something for everyone at the 1997 SEAALL Annual Meeting. From Intranets to leadership to diversity to lobbying, we hope to stimulate, challenge and inspire you. We are privileged to be joined by law library leaders from across the country including a number of past and present AALL officers including Frank Houdek, AALL President, who will address our luncheon Friday afternoon. Law librarianship will be in the sunshine - and the future's so bright we gotta wear shades!

1997 SEAALL Institute

The Messenger and The Message: Effective Communication Skills for Law Librarians

The Institute focuses on key skills to help law librarians in all types of organizations communicate with users and management more effectively. The program will include components on planning for training, essential presentation skills including PowerPoint software and networking within your organization including Intranets. The Faculty includes: Kathy Crosslin, Information Professional Liaison, LEXIS-NEXIS, Coordinator, Anne Caputo, Knight-Ridder Quantum Program; Ann Walsh Long, Reference Librarian, Hunton & Williams; and Billie Jo Kaufman, Director, Nova Southeastern University Law Library.

Programs:

But I Like The Card Catalog and My Old Smith-Corona: A Dean's Observations About Copyright Law, Cyberspace, Computers, Scanning, the Internet, Fair Use and Other Labor Saving Devices. David Shipley, Dean, University of Kentucky College of Law

Thinking Outside the Box for Law Librarians. Mark Estes, Director of Library Services, Holme, Roberts & Owen, Denver, Colorado; Kay Todd, Legal Researcher, Paul, Hastings, Janofsky & Walker, Atlanta, Georgia

The Business of Running Your Law Library. Jane Miller, President, Library Specialists, Inc. Marietta, Georgia

The Disappearing Paper Trail - The Publishing Habits of the Courts and Their Impact on Legal Researchers. Martha Dragich, Director and Associate Professor of Law, University of Missouri, Columbia, Missouri

Education for Law Librarianship in the New Millennium. Nancy Johnson, Law Librarian and Professor of Law, Georgia State University College of Law Library

Effective Partnering With Library Service Firms - Making Outsourcing Work to Your Mutual Advantage. Nora Everlove, President, Special Library Services, St. Petersburg, Florida

The Future of the ABA Standards/ Accreditation Process. Sarah K. Wiant, Director of the Law Library and Professor of Law, Washington & Lee University Law Library, Lexington, Virginia

Intranets and Other Marketing Techniques That Work. Fran Pughsley, Law Librarian and John Hokkanen, Law Practice Technologist, Alston & Bird, Atlanta, Georgia

Law Libraries, the ADA and Access to Electronic Information for All. Virginia Thomas, Law Librarian and Associate Professor of Law, University of Miami Law Library, Coral Gables, Florida

Law Library Survival in the Age of the Mega-Publisher. Kendall Svengalis, Rhode Island State Law Librarian

Leading Today's Professional and Paraprofessional Staff. Herb Cihak, Director of the Law Library and Associate Professor of Law and Sue Burch, Assistant Director/ Administrative Librarian, University of Kentucky Law Library, Lexington, Kentucky

Managing Branch Libraries Effectively. Frosty Owen & Susan Lisi - Hunton & Williams, Richmond, Virginia and Atlanta, Georgia; Julie Luppino, Ogletree, Deakins, Nash, Smoak & Stewart, Greenville, South Carolina

Minority Librarians in Law Librarianship. Dwight King, Head of Research Services, Notre Dame Law School; Helena Lai, Reference/International Law, CUNY Law School Library; Grace Mills, Senior Reference Librarian, University of California School of Law, Boalt Hall; Dr. Yvonne Chandler, University of North Texas

Regulating College Athletics. Charles Ehrhardt, Professor of Law, Florida State University, Tallahassee, Florida

Speaking Up and Speaking Out: Public Relations and Lobbying Skills for Librarians: Part One. Timothy Coggins, Director and Associate Professor of Law, University of Alabama School of Law Library, Tuscaloosa, Alabama/Chair, SEAALL Government Relations Committee; Mary Alice Baish, AALL Assistant Washington Affairs Representative; Sally Gardner Reed, Director of Libraries, Norfolk Public Library, Norfolk, Virginia

Subject Access in OPACs: Let the Sunshine In. Carol Bredemeyer, Assistant Director for Information Services, Chase College of Law Library, Northern Kentucky University, Highland Heights, Kentucky; Karin den Bleyker, Catalog Librarian, Mississippi College of Law Library, Jackson, Mississippi; Alva T. Stone, Head of Cataloging, Florida State University Law Library, Tallahassee, Florida.

1997 Program Committee

Rhea Ballard-Thrower, Georgia State University. Kathy Crosslin, LEXIS/NEXIS, Atlanta, GA. Edna Dixon, Georgia State University. Thomas R. French, University of North Carolina at Chapel Hill. Catherine Lemann, Law Library of Louisiana. Ebba Jo Sexton, University of Kentucky Law Library. Lisa Williams, Parker, Poe, Adams & Bernstein, Raleigh, NC. Donna Bausch, Norfolk Law Library, Chair

CHANGES
TO ARTICLES
& BYLAWS

ONLY NOTICE



This is the only notice of proposed changes to the Articles and Bylaws you will receive. Changes in the articles or bylaws *will no longer be mailed out separately* before they are voted upon.

Articles:

Article VI: Officers

Currently reads: If the office of either secretary or treasurer becomes vacant for any reason, a special election will be held to fill that office for the remainder of the expired term.

Proposed change: If the office of either secretary or treasurer becomes vacant for any reason, the president will be empowered to appoint a successor to fill that office for the remainder of the unexpired term.

Rationale: To allow the smooth functioning of the Chapter if one of these offices becomes vacant. These officers perform duties that are time-sensitive and it may be inconvenient for the Chapter to have to wait to fill a vacancy.

Article VIII: Committees

Currently reads:

- (1) Program
- (2) Membership
- (3) Nominating
- (4) Placement
- (5) Scholarship
- (6) Articles and Bylaws
- (7) Newsletter

Proposed changes and additions:

- (7) Newsletter and Public Relations
- (8) Education and Publications
- (9) Government Relations
- (10) Service to SEAALL

Rationale: Completes the combination of committee responsibilities discussed at the Austin and Indianapolis meetings. Adds two special committees to the list of standing committees.

Article XI: Bylaws

Currently reads: The bylaws of the corporation may be adopted, repealed, amended or suspended by a two-thirds (2/3) vote of the members voting in a ballot conducted by mail in the manner provided in the bylaws or at a meeting of the Chapter by a two-thirds (2/3) vote of the members voting in the ballot.

Proposed change: The bylaws of the corporation may be adopted, repealed, amended or suspended by a two-thirds (2/3) vote of the members voting in a ballot conducted by mail in the manner provided in the bylaws or at a meeting of the Chapter by two-thirds (2/3) vote of the members voting in the ballot as provided in the bylaws.

Rationale: Adds the same requirement to change things regardless of the form of the voting, either voice or mail.

Bylaws:

Article I: Membership

Section 2. Attributes of membership

Currently reads: (3) The right to receive Chapter publications shall be shared by all members.

Proposed change: (3) The right to receive the Chapter newsletter and the Chapter Membership Directory shall be shared by all members.

Rationale: SEAALL in the future may want to publish materials that are intended to be offered for sale. The current bylaw would prohibit that.

Article II. Meetings

Currently reads:

Sections 5. Rules of Procedure Meetings of the Chapter and Executive Committee shall be conducted in accordance with Roberts Rules of Order except as otherwise specified by the Chapter Articles or Bylaws

Proposed Change: Meetings of the Chapter and Executive Committee shall be conducted in accordance with Sturgis' Standard Code of Parliamentary Procedure except as otherwise specified by the Chapter Articles or Bylaws.

Rationale: Sturgis is much easier to use than Roberts.

Article III. Nominations and Elections

Proposed addition:

Section 3. Special Elections.

a. Rational.

In the event that the office of the vice-president/president elect becomes vacant, a special election will be held to fill that office for the remainder of the unexpired term.

b. Nominations for special elections.

Candidates for this special election will be selected by the Executive Committee.

c. Method of Election.

At the discretion of the Executive Committee, the special election may be held by mail or by a voice vote at a Chapter meeting. The candidates receiving the largest number of votes shall be declared elected.

Rationale: In the Articles we speak of a special election. This section tells us how to have one.

Article IV Amendments to the Bylaws

Section 1 Filing and Notice

a.

Currently reads:

a. notice shall be published in the Chapter newsletter, Southeastern Law Librarian or its successor, at least 90 days prior to balloting, or

Proposed change:

a. notice shall be published in the Chapter newsletter at least 30 days prior to balloting.

Rationale: This reflects the fact that the newsletter is now a quarterly.

b. Voice ballots

Currently reads:

b. Voice ballots may be conducted for the purpose of Changing the Articles or Bylaws at any regular scheduled meeting of the Chapter, provided that the secretary has mailed to the membership, at least 30 days prior to the meeting, the proposed amendments and a summary of the purpose of the changes.

Proposed change:

b. Voice ballots may be conducted for the purpose of changing the Articles or Bylaws at any regular scheduled meeting of the Chapter, provided that the proposed amendments and a summary of the changes has been:

i. mailed by the secretary to the membership at least 30 days prior to the meeting.

ii. printed in the Chapter newsletter at least 30 days prior to the meeting.

COSELL Special Project Grants

COSELL has extended the deadline to apply for GRANTS to fund cooperative and/or educational projects to March 31, 1997.

Proposal selection will be based on the cooperative/educational nature of the proposal, the general benefits derived by COSELL libraries in particular and by law libraries in general, the number of institutions involved in the project, and the time frame of the project. Examples of projects include WEB pages of various sorts, librarian exchanges, and cooperative meetings. The maximum grant

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amount is \$2,000.00. Individuals and/or institutions who wish to apply for a grant should contact Deborah Mayo Jefferies, COSELL Chair at 919-560-6113 or mayo@ncu.edu for specific guidelines and application procedures.

Nominating Committee's Slate Candidates for 1997 Election

On behalf of Nominating Committee Chair Carol Billings, the slate of candidates for the 1997 election follows:

Vice President/President-Elect:
Rosalie Sanderson (U. Florida)
Sue Burch (U. Kentucky)

Treasurer:
Ladd Brown (Ga. State)
Bea Citron (St. Thomas U.)

SEAALL Briefs

by Sue Trask
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Marshall-Wythe Law Library
College of William and Mary

ALABAMA

Dr. Paul M. Pruitt, Jr., Special Collections/Collection Development Librarian, University of Alabama Law Library, is on sabbatical during the Spring 1997 semester. Paul is completing a history of legal institutions in Alabama with two other historians.

Renovations are underway in the University of Alabama Law Library to create a new Special Collections facility. The new facility, with more than 3,000 square feet, will provide research and study space for the users of

its special collections and rare materials and will provide storage space to bring together the various collections. The library maintains an extensive collection of Justice Hugo L. Black materials and books and recently was named the repository for the papers and memorabilia of retired Senator Howell Heflin. The Heflin collection contains his senatorial papers and files and an extensive collection of files and materials from Senator Heflin's terms as Chief Justice of the Alabama Supreme Court. Paul Pruitt will begin organizing and working with Senator Heflin's materials when he returns to the Law Library in May 1997.

FLORIDA

Florida State, Court & County Law Libraries, Inc. held their 19th annual meeting in Tallahassee in October. Former Chief Justice Alan Sundberg installed the new officers: President **Joan Cannon** (Florida Supreme Court), Vice President **Donna Haverhamp** (Pinellas County), Secretary **Linda Datko** (Miami Federal Court), and Treasurer **Teresa Farley** (Florida Supreme Court).

Alva T. Stone, Head of Cataloging at Florida State University Law Library, had two articles published recently, "An Old Card Catalog Goes to the Smithsonian" appeared in the Dec. 1996 issue of *American Libraries*, and "Up-Ending Cutter's Pyramid: the Case for Making Subject References to Broader Terms" came out in *Cataloging & Classification Quarterly*, v. 23, no. 2 (1996).

GEORGIA

The University of Georgia Law Library has recently completed a retrospective conversion of its remaining card catalog records. The size of the online catalog is now more than double its original size. Funding for this project was obtained from the Galileo Project, the University System Chancellor's initiative for one state-wide library.

KENTUCKY

Kurt Metzmeier, former Reference/Computer Services Librarian at the University of Kentucky Law Library, has been promoted to

Coordinator of Information Systems Services. **Amy Osborne** has been hired to replace Kurt in a newly restructured position, Reference/Circulation Librarian. Amy had been the librarian at Landrum & Shouse law firm in Lexington.

LOUISIANA

Ed Benefiel, formerly Regional Office Librarian at Phelps Dunbar in New Orleans in now Librarian at Gordon, Arata, also in New Orleans.

Christine A. Corcos, Director and Associate Professor of Law, Louisiana State University Law Center, has had published her article, *Lawyers for Marianne: "The Nature of Discourse of the Entry of French Women into the Legal Profession, 1894- 1926,"* 12 *Georgia State Univ. Law Review* 435 (January 1996).

Carol Billings, Director of the Law Library of Louisiana and president-elect of the Louisiana Library Association, delivered the commencement address to the December graduating class at the L.S.U. School of Library and Information Science.

MISSISSIPPI

The University of Mississippi has received an \$18,000 grant for partial funding of a major upgrade of their computer lab. They also have a challenge fund raiser going to raise funds for a RAID compliant Internet server for Mississippi federal district court opinions. An Alumn has issued a challenge by agreeing to match all contributions up to \$7,500 to help raise \$15,000 for their web server project.

NORTH CAROLINA

Haibin Hu has accepted a position as Reference Librarian at Wake Forest University Law Library, beginning March 10. For the last four years, he has worked as a Cataloging/Reference Librarian at the College of William and Mary Law Library.

The Librarian's Association at the University of North Carolina at Chapel Hill is holding its annual spring conference on Monday, March 17, 1997 at the William and Ida Friday Center, UNC-CH. The title of the conference is

Click on North Carolina: Connecting the State. The keynote speaker is Dr. Ralph Russell, University Librarian, Georgia State University, who will speak on the GALILEO project and the future. The Conference will then address the issue of where the state of North Carolina is in its effort to "connect the state", in particular the efforts of state government and the universities.

More information can be found at the following web site:

<http://www.unc.edu/lib/launcch/conf97.htm> or by contacting Terri Saye at (919) 962-0836 or email: tsaye@email.unc.edu.

Anne Sporn, Reference Librarian, Duke University Law Library, has been elected Vice President/President Elect of the Raleigh Area Law Librarians Association. Anne joined the Duke staff in 1995 and has worked previously as a law firm librarian and at the United States Senate Library.

SOUTH CAROLINA

U.S.C. School of Law cooperates with S.C. Administrative Law Judge Division in publishing ALJ Decisions. The University of South Carolina Web Site is the new home for decisions of the South Carolina Administrative Law Judge Division. Up until their publication began on the web at the end of December 1996, the ALJ published its opinions in paper format but did not generally distribute them except by special request. With this new arrangement, decisions are available on the site within one week of their release by the Division.

Decisions are divided on the site by agency and within each agency by type of case. Case types are arranged in a table of cases by docket number. By mid February, with the installation of a software upgrade, the decisions will be keyword searchable. At the end of February, the retrospective collection of ALJ decisions to the beginning of 1996 will also be added.

The Law Center has also created a home page for the ALJ where Annual Reports and ALJ Rules can be located.

Go to <http://www.law.sc.edu> for the USC Home Page; or <http://www.law.sc.edu/alj/alj.htm> for the Administrative Law Judge Home Page.

VIRGINIA

Timothy L. Coggins, Director of the Law Library at the University of Alabama, has accepted the position of Director of the Law Library at the University of Richmond. He will also be appointed an Associate Professor of Law. He plans to start August 1, 1997.

Also at the University of Richmond, the first phase of their classroom wiring project has been completed. All three of their large classrooms (seating 100, 100, and 70 students) have been wired so that there is an electrical outlet and a network connection available to each seat.

The University of Virginia Law Library welcomes **Xinh "Sing" Luu** as its new International and Foreign Law Librarian. Xinh is a 1996 graduate of the master's program in law librarianship at the University of Washington. She has a J.D. from the University of Utah.

Frosty Owen's committee planning for the VALL Annual Meeting includes **Gail Warren, Gail Zwirner, Ann Long, Cindy Smith, and Sally Wambold**. SEAALL members are invited to consider coming to another fine April meeting in Richmond, VA.

WEST VIRGINIA

The WVU College of Law Library has a number of exciting developments relating to technology to report. First, we recently upgraded all library staff computers to Pentium-based computers with direct internet connectivity. This enables the staff, particularly in Technical Services, to do a variety of online library functions from a single computer instead of using multiple computers and terminals to accomplish the same tasks.

We are in the process of upgrading one of our lab's eight 386 computers to twelve Pentium-based computers with full multimedia capability. With the addition of a computer projection unit and an instructor's workstation, faculty will be able

to do multimedia presentations and instruction for up to 24 students.

Our new LAN provides the faculty and staff connectivity to file servers, CD-ROM databases, and the Internet.

Finally, as part of our planning to provide Internet access to our students, we decided to remove all of our Lexis and Westlaw computers from the Library. In their place we will install 16 new computers labeled Explorer and Voyager. Explorer terminals will provide access to Westlaw, Lexis, Netscape, E-Mail, and the State Bar's computer database. Voyagers will provide access to the card catalog, Wilson indexes, Infotrac and our CD-Roms. The addition of these computers will bring the total number of terminals dedicated to student use in the Library to 36.

Employment Opportunities NORTH CAROLINA

ASSISTANT LAW LIBRARIAN FOR PUBLIC SERVICES, NORTH CAROLINA CENTRAL UNIVERSITY SCHOOL OF LAW, DURHAM.

Minimum Requirements: JD and MLS from ABA and ALA accredited schools: one year of administrative/management experience: one year of law library reference experience: skilled in computer assisted legal research. Preferred qualifications: strong service orientation: good interpersonal skills: excellent oral and written communication skills: some experience with government documents and serials: knowledge of computer applications. Submit applications to Deborah Jefferies, NCCU School of Law Library, 1512 S. Alston Ave., Durham, NC 27707. Review of applicants will continue until the position is filled.

WIN A FREE REGISTRATION!

**Sue Burch, Chair,
Membership Committee**

The SEAALL Membership Committee is sponsoring a **FREE REGISTRATION** to a first-time attendee at our Annual Meeting in Tallahassee! We are interested in encouraging our new members to attend SEAALL meetings, become active in our professional organization through committee work and special projects, and to meet those "faceless" names, voices, and e-mail messages in person!

Do you have a new member of your library staff who has never attended one of SEAALL's annual meetings? Are you a librarian who has just joined SEAALL and has been thinking of signing up for the April Tallahassee meeting? Then register for SEAALL's Annual Meeting and enjoy professional development, education and camaraderie, as well as have an opportunity to be reimbursed for your registration fee!

The Tallahassee meeting registration form will have a place to indicate whether you are a first-time attendee. These names will be extracted from the registration forms, and Jim Heller, President of SEAALL, will conduct the drawing at SEAALL's Business Meeting.

One of the Membership Committee's objectives is to promote and spotlight new members. Join us at the SEAALL meeting in Florida and let us educate, enthrall and enlighten you -- and maybe even recognize you as a "winner"! Register soon for *Law Libraries in the Sunshine*.

continued from p. 1

Of course what many consider the best part of the year still lies ahead. Donna Bausch and the Program Committee have put together an outstanding program for the April 17-19 meeting in Tallahassee, and Alva Stone (Queen of the Panhandle and of The 21st Century Technical Services Workstation) and the Local Arrangements folks will ensure that we will have a wonderful time in Florida's capital.

And finally, a thanks to you all for giving me the honor to serve as your president. See you in Tallahassee, I hope!

Jim Heller

SWALL/AZALL JOINT ANNUAL MEETING ANNOUNCEMENT

The Southwestern and Arizona Association of Law Libraries Joint Annual Meeting scheduled for April 3-5, 1997, promises a dynamic and varied program. The theme, Looking Back and Moving Forward, reflects the diversity of programs to be offered. Based at the Marriott University Park in Tucson, Arizona, participants will have an opportunity to tour one of four local law libraries at the end of the first day's sessions: University of Arizona College of Law Library, Pima County Law Library, U.S. Courts Library, or the O'Connor Cavanagh Molloy Jones law firm library. Session topics include Acquisitions Function, Elder Law., The Changing Role of Librarians/Information Professionals, Successful Strategies for Locating Foreign and International Resource Materials, Court Kiosks, Taking a Look Behind Us to See Where We've Been, plus hands-on Internet technology sessions and a demonstration of the Law College Courtroom of the Future.

Lively discussions, Exciting advances, Up-to-date Information coupled with social events, networking time, and lots of fun! Registration packets will be mailed shortly after Christmas, Don't Miss the Fun and Friends. Check our home page and start packing! We look forward to seeing you!
<http://www.law.arizona.edu/azall/azall.htm>

Carol Elliott, SWALL/AzALL Planning Committee Co-chair, Univ. of Arizona College of Law Library, P.O. Box 210176, Tucson, AZ 85721-0176, Phone: 520-621-3170, Fax: 520-621-3138, celliott@law.arizona.edu.

MENTOR/MENTEE PROGRAM PARTICIPATION FORM

The SEAALL Membership Committee needs YOU -- experienced or "senior" SEAALL members, as well as new members, to participate in a mentoring program for the Annual Meeting. The Committee will match each veteran member (mentor) with a SEAALL newcomer (mentee). Time has been set aside before the opening reception for mentors and mentees to get together, chat, meet with President Jim Heller, Vice President/ President-Elect Donna Bausch and other SEAALL officers . The mentor might also later meet the new member for coffee, introduce him/her to other members, and generally give the newcomer any help or guidance the two agree upon.

Please provide the following information:

I am interested in becoming a: Mentor _____ Mentee _____

Name: _____

Institution: _____

Address: _____

City, State, Zip: _____

Phone: _____ Fax: _____ E-mail: _____

Type of library I work in:

Academic _____ Corporate _____ Law Firm _____ Public Law _____ Independent _____
Government _____ Other _____

My primary responsibility is:

Everything (one-person library) _____ Tech Services _____ Reference/Research _____ Other _____

How long have you been a SEAALL member? _____ years or _____ months

To Mentees: If you have a preference for being matched by type of library, area of responsibility, geographic area, or any other method, please indicate:

Please return a copy of this form by March 31, 1997 to:
Sue Burch, University of Kentucky Law Library
620 S. Limestone Street, Lexington, KY 40506
Phone (606) 257-5133 Fax (606) 323-4906 E-mail sburch@pop.uky.edu

**Southeastern Chapter
of American Association of Law Libraries, Inc.**

**FINANCIAL STATEMENT
October 1, 1996 - December 31, 1996**

OPENING BALANCE \$ 23,650.09

ADD INCOME

Dues	\$ 730.00
Exhibitor Registrations	\$ 2,000.00
Commercial Contributions to Meeting	\$ 3,250.00
Interest	\$ 178.60

TOTAL INCOME \$ 6,158.60

\$ 29,808.69

DEDUCT EXPENSES

Distribution of Handbook Committee Sections	\$ 35.59
Newsletter postage - Vol. 21, no. 4	\$ 139.01
Newsletter Printing - Vol. 22, no. 1	\$ 399.74
Newsletter postage - Vol. 22, no. 1	\$ 145.65
Donation to AALL Scholarship Fund	\$ 250.00
Donation to American Heart Association	\$ 250.00

TOTAL EXPENSES \$ 1,219.99

CLOSING BALANCE

Cash at Bank \$ 28,588.70

Respectfully submitted,

Richard Earl Boaz
Treasurer

SEAALL Committee Volunteer Form

Please complete this form to work on a SEAALL Committee. Mark your first, second and third choices for committee assignments. If you would be willing to chair a committee, please place an asterisk by that committee's name. This form should be returned by March 15th to: Donna Bausch, SEAALL Vice-President, Norfolk Law Library, 999 Waterside Drive #1300, Norfolk, VA 23510. Fax: 757-622-4406 Email: dbausch@leo.vsla.edu

Name: _____

Address: _____

Phone: _____

Fax: _____

Email: _____

I would like to serve on the following committees:

_____ Education and Publications

_____ Nominations

_____ Government Relations

_____ Placement

_____ Membership

_____ Program

_____ Newsletter and Public Relations

_____ Scholarship

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