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American Association Of Law Libraries

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The Southeastern Law Librarian, official newsletter of the Southeastern Chapter of the American Association of Law Libraries, is published quarterly. Address all inquiries and correspondence to the Editor.

MINUTES OF THE ANNUAL MEETING

August 12, 1980

The annual meeting of the Southeastern Chapter of the American Association of Law Libraries convened at 9:30 a.m. on Tuesday, August 12, 1980, at the Sheraton Gatlinburg Hotel in Gatlinburg, Tennessee. President Anne H. Butler presided. After calling the meeting to order the President stated that the reading of the Minutes of the last meeting would be dispensed with since they were published in the Southeastern Law Librarian. As there were no corrections or additions to the Minutes, they were approved as published. The Secretary-Treasurer, Frances H. Hall, reported that there was a balance of \$2,743.08 in the treasury as of August 8, 1980. The President then thanked the Program Committee composed of Robin K. Mills, Larry B. Wenger, and Donald G. Ziegenfuss; the Local Arrangements Committee composed of Reba A. Best, David K. Brennan, Susan Kalen, Deidre R. McCammon, Cheryn Picquet, and Bardie C. Wolfe; and the Bureau of National Affairs, the Carswell Company, Dennis & Company, EBSCO, Information Handling Services, Harrison Company, F. W. Faxon Company, William W. Hein & Company, Fred B. Rothman Company, Oceana Publications, William W. Gaunt & Son, and Congressional Information Service for their contributions toward making the meeting a success. She noted that William W. Gaunt & Son had sponsored the Chapter breakfast.

The following Committee reports were presented:

Scholarship Committee: Carol C. West, Chairman proposed that 3 Lucile Elliott Scholarships be awarded next year in the amount of \$200 each if funds are available. This proposal was approved by the membership.

State, County & Court Libraries Committee: President Butler reported for Clayne Calhoun, Chairman, that a questionnaire was ready for distribution and that the results of the survey would be published in the Southeastern Law Librarian.

Private Law Libraries Committee: Anne Slaughter-Towles, Chairman, reported that invitations to join the Chapter had been sent to 45 firm libraries.

Placement Committee: Leigh Morris, Chairman, reported that change in the membership of the AALL Placement Committee was responsible for the fact that job openings were not listed in the last Southeastern Law Librarian. She noted, however, that jobs were available and that those interested could contact her.

Constitution Committee: Leigh Morris, Chairman, moved the adoption of the following changes to the Bylaws:

1. To amend Article I, Section 2.b.1., by striking out "\$5.00" and inserting "\$10.00."
2. To amend Article I, Section 2.b.2., by striking out "\$5.00" and inserting "\$10.00," and striking out "\$50.00" and inserting "\$100.00."

President Butler explained that a dues increase was necessary in order to provide money for committee activities, chapter meetings, and workshops. Frances Hall pointed out there was already money in the treasury which was not being spent and that chapter meetings should pay for themselves since such a small part of the membership attended. Kay Todd recommended that members appearing on programs should have their meeting expenses paid by the Chapter. Frances Hall pointed out that this had never been Chapter policy and that it was not AALL policy. The motion was carried by a voice vote.

3. To amend Article II, Section 1, by striking out "Meetings shall be held generally coinciding with the meetings of the Southeastern Regional Conference of Law Teachers."

President Butler read a letter from Rebecca Clapp in favor of changing the time of the annual meeting. Robin Mills spoke in favor of having the time of the meeting flexible. Howard A. Hood stated that meeting in August was not convenient. Anne Slaughter-Towles recommended that meeting times should be flexible. She noted that the August meeting conflicted with the American Bar Association meeting. She objected to meeting in places that were hard to get to. William Younger pointed out that traditionally meetings had been held at places where members brought their family for vacation. Leigh Morris spoke in favor of having the annual meeting at another time of the year. Donald Ziegenfuss stated that the present provision needs clarification. At the request of Lamar Woodard there was a standing vote on the adoption of the amendment. The motion carried by a vote of 41 to 6.

4. To amend Article IV, Section 1, by striking out "of" and inserting "or."

The motion carried by a voice vote.

5. To amend Article V, by striking out "and the Chairman of the Committee on Chapters" and inserting "at the Association's headquarters."

The motion carried by a voice vote.

6. To amend Article I by striking out Section 2.b.4.

The motion carried by a voice vote.

Anne Slaughter-Towles than read a letter from Betty Taylor, Chairman of the AALL Special Networking Committee, reporting the progress of that committee. The report will be published in the Southeastern Law Librarian.

Margarette Dye read a letter from Christine Johnson, President of the Atlanta Chapter of AALL, explaining the rationale for the formation of that chapter. The letter also contained a request that the Southeastern Chapter sponsor a workshop with the Atlanta Chapter.

Francis Gates, President of AALL, was invited to speak. He reported that a committee had been appointed to recommend an executive secretary for the Association and that a special committee on certification, education and standards had been appointed. He noted that we are in a transition period affected by economic factors and technological advancement. He invited members to express their ideas and comments to him. William Younger pointed out the problems involved in evaluating libraries for insurance purposes and for tax purposes. Michael Beaird explained that he used secondhand dealers' catalogs for this purpose. Bonnie Preece spoke on the advantage of microfilm publishing as used in Florida. She also recommended that the AALL program include experts in fields outside of librarianship. Francis Gates pointed out that the Washington meeting exhibits would include new technology.

As there was no further business, President Butler introduced the new officers: Robin Mills, President; Michael Beaird, Vice-President/President Elect; and Anne Slaughter-Towles, Secretary-Treasurer. President Mills was presented a gavel. She spoke briefly on plans for the next two years and then adjourned the meeting at 10:40 a.m.

Respectfully submitted,

Frances H. Hall
Frances H. Hall
Secretary-Treasurer

MEMBERSHIP STATUS

In answer to several inquiries, I would like to clear up a few points on membership status. The membership dues are the same for Individual, Associate and Institutional members; the only exception is that Institutions with more than ten members do not pay more than the amount required for ten members.

When paying your dues please indicate one of the following categories of membership:

- 1) Individual: This extends to any person connected with a law library, exclusive of his or her affiliation, and this membership follows that person wherever he or she is employed.
- 2) Associate: This extends to any person not connected with a law library and follows that person regardless of his or her affiliation or employer. These members may not vote.
- 3) Institutional: This extends to the library or firm which in turn may designate any member of its staff as a member. An institutional member may change its designated members as its staff changes. Membership does not follow an institutionally designated member when he or she leaves the institution. If an institution pays for its membership with the intention that it shall extend to whomever is the librarian, then the membership must be categorized as institutional.

Anne Slaughter-Towles
Secretary/Treasurer

A.A.L.L. PRESIDENT REQUESTS COMMENTS

A.A.L.L. President Francis Gates has asked each chapter to solicit suggestions and comments on the A.A.L.L. dues structure. He writes, "Increasingly, we find that individuals are being asked to pay their own dues. What methods, combining library memberships (and dues assessments) and individual memberships ought to be considered? If most or all members joined and paid as individuals, how do they think dues should be assessed? In accordance with salary of the individual? (Some associations do this.) At a flat rate, and, if so, at what rate?"

Obviously, the additional income the Association requires to operate would have to be made up with library memberships. Would there be support by law library directors for such memberships, and if so, at what range of rates? Again, should the amount of dues be on a sliding scale related to the size of the library, number of employees, gross budget, or some other measure?"

Send your comments and suggestions to:

Francis Gates
Columbia University Law Library
435 W. 116th St.
New York, NY 10027

LAWNET

LAWNET C.O.M. I is now in production and should be ready for distribution in January 1981. Fifty-three law libraries that are members of 7 networks have contributed their machine-readable cataloging data to this project.

The number of unique titles is impossible to predict with any accuracy, but the range probably is greater than 60,000 and less than 100,000. Records will be merged on the basis of Library of Congress numbers; therefore, every record that bears the same LC number will be considered identical. Those records lacking an LC card number but containing the same OCLC number will be merged. Finally, records that cannot be matched by either of these two identifiers (e.g., RLIN data) will be considered unique and entered individually in the C.O.M. I catalog. All records will be tagged with library identification symbols as used in the network systems.

Three separate divisions are planned for LAWNET C.O.M. I: authors, titles, and subjects. No editing will occur in this edition; therefore, inconsistencies may appear. For OCLC libraries this will be their first subject access to that data base. A C.O.M. I set will consist of approximately 200 microfiche at 42x reduction for a cost of \$250.00.

The time frame covered by inputting libraries varies, but this is not a relevant factor to the project. Content inputting dates extend from February 1977 to June 30, 1980. While some libraries are entering only current acquisitions, others have entered virtually their entire card catalogs. Even those libraries that are inputting only current acquisitions may, in fact, be purchasing retrospective materials and cataloging them currently on-line. Thus, the contents of the C.O.M. I catalog conceivably could include books, serials, maps, cassettes, and documents with imprints that are current and also dating back to incunabula, in all languages that are presently computer-readable.

Why should one buy LAWNET C.O.M. I?

1. For the first time a union list of law library holdings will be created.
2. For uncataloged books or uncataloged libraries this will serve as a cataloging tool. Titles with complete descriptive cataloging from 53 libraries will be consolidated into one main entry alphabet. Cards can be ordered by LC card number and a catalog established in record time.
3. For the first time a subject listing of a major segment of law books in library collections will be available for reference, searching, and bibliographic compilations.
4. Interlibrary loan personnel will find this a valuable tool for locating existing publications.
5. Acquisitions librarians can use the C.O.M. I as an evaluation tool for purchasing or resource sharing decisions. If many libraries of similar characteristics hold a title, this information may be a significant factor in a decision to purchase.

The committee is authorized to explore the possibility of producing C.O.M. II with updating features. Publication of the second edition probably would follow about January 1982.

WEST VIRGINIA LEGISLATIVE INFORMATION

by

Reynold Kosek,
Reference Librarian
and Assistant Professor
of Law, Mercer University.
The author is a graduate of
West Virginia University.

Separated from Virginia during the turbulent American Civil War, West Virginia was admitted to the Union as the thirty-fifth state on June 20, 1863. Since attaining statehood, West Virginia voters have ratified just two constitutions: the original Constitution of 1863 and the Constitution of 1872. This latter constitution as amended is still in effect.

The West Virginia legislature is composed of two chambers: the Senate and the House of Delegates. Since 1955, the legislature has been required to hold annual regular sessions. Each regular session may not exceed sixty calendar days unless extended by a concurrent resolution approved by two-thirds vote of the members elected to each house. If the budget bill has not been finally acted upon by the legislature three days before the expiration of the regular session, the governor must issue a proclamation extending the session for such time as is necessary to pass this bill. During this extension the legislature may consider no matter other than the budget bill or a provision of its cost. The governor may convene the legislature by proclamation for extraordinary sessions whenever, in his or her opinion, the public safety or welfare requires it. An extraordinary session must be called by the governor on written application of three-fifths of the members elected to each house.

BILLS

Bills are not available on a subscription basis but may be obtained free of charge upon request from the Clerk of the House of Delegates or Senate. Files of bills from previous sessions are kept by the Department of Archives and History. Requests should be made by session and bill number. Information regarding the status of bills is available by telephoning (304) 348-8905.

LEGISLATIVE HISTORY

Few materials are available to enable a researcher to determine legislative intent. The Office of Legislative Services, Legal Division should be contacted to determine whether committee hearings, reports, or debates exist for a particular bill. Since 1975, hearings have been recorded on tape.

JOURNALS

Each house publishes a daily journal of proceedings. The journals contain the texts of bills and resolutions as introduced, committee substitutes for the original bills (indicated by a dagger in front of the bill number in the abstracts), voting records, and executive messages including veto messages. The following tables concerning bills and resolutions appear in the final issue of the session: bills and resolutions introduced at that session, passed by only one house, died in conference, passed by both houses, vetoed by the governor.

Current journals are available from the Clerks of the House and Senate free of charge as long as the supply lasts. Each clerk maintains a complete set of journals of his or her chamber, pages of which may be photocopied at a nominal cost.

SLIP LAWS

Slip laws may be requested from the Clerk of either house or the Office of Legislative Services. They are available free of charge. No subscription service is available.

SESSION LAWS

As bills become law, they are given chapter numbers. Shortly after the legislature has completed its work for the year, the session laws are published in a paperbound advance copy entitled: Acts of the West Virginia Legislature. This volume contains a forward which reviews the legislative record in the regular session and any extraordinary sessions, a table of contents, the text of the acts arranged by chapter number, tables converting bill numbers to chapter numbers, and an index to the amended West Virginia Code. This paperbound advance copy is available free of charge, as long as the supply lasts, from the Office of the Clerk of the House of Delegates. These Acts are then published in buckram binding and may be purchased from the Division of Purchases, Department of Finance and Administration.

A compendium of acts of the Legislature showing the date of passage, effective date, code references and action by the governor is compiled by the Assistant Clerk of the House of Delegates. It is available free of charge.

MANUAL

A manual of the West Virginia Legislature is published for each legislature. The current manual includes biographies of all legislators, lists of members of important committees in each house, the rules of each house and joint rules with indexes, the text of the West Virginia Constitution with index, and names

and addresses of executive and judicial officers. The manual is available free of charge from the Clerk of the House of Delegates or Clerk of the Senate.

CODES

The West Virginia Legislature has promulgated official codes of 1868 and 1931. Various compilations of statutes have also been published. These include: Kelly's Revised Statutes (1878), Warth's Amended Code of 1884, Warth's Code of 1887, Warth's Code of 1891, Warth's Code of 1899, West's Code of 1906, Hogg's Code of 1913, Barnes' Code of 1916, Barnes' Code of 1918, and Barnes' Code of 1923.

The standard code currently used for researching most legislative questions is the multi-volume West Virginia Code Annotated published by The Michie Company. Annotations, editor's notes, and annual supplementation are but a few of the aides which this set offers a researcher.

ATTORNEY GENERAL OPINIONS

Opinions of the West Virginia Attorney General are available from the Office of the Attorney General. Cost is approximately \$20 per volume. Single opinions are available free of charge as long as the supply lasts.

Trans-Media Publishing Company offers opinions of the West Virginia Attorneys General from 1893 to 1968 on seven reels of microfilm. Costs is approximately \$30 per reel.

ADMINISTRATIVE RULES AND REGULATIONS

The Secretary of State is responsible for the establishment and maintenance of the West Virginia Register which is a compilation

of rules and regulations and proposed rules and regulations of the various state agencies. Although this register is not available on a subscription basis, copies of various regulations may be obtained by contacting the Office of the Secretary of State.

ADDRESSES

Attorney General, Office of
West Virginia State Capitol
Charleston, WV 25305
(304) 348-2021

Trans-Media Publishing Company
75 Main Street
Dobbs Ferry, NY 10522
(914) 693-5959

Archives and History, Department of
Science and Cultural Building
Charleston, WV 25305
(304) 348-0230

West Virginia State Law Library
West Virginia State Capitol
Charleston, WV 25305
(304) 348-2607

Clerk of the House of Delegates
West Virginia State Capitol
Charleston, WV 25305
(304) 348-2239

Clerk of the Senate
West Virginia State Capitol
Charleston, WV 25305
(304) 348-2272

Legislative Services, Legal Division
Room E 132
West Virginia State Capitol
Charleston, WV 25305
(304) 348-2040

The Michie Company, Bobbs-Merrill Law Publishing
P. O. Box 5787
Charlottesville, VA 22906
(804) 295-6171

Purchases, Division of
Department of Finance and Administration
Room W 130
West Virginia State Capitol
Charleston, WV 25305
(304) 348-2306

Secretary of State
Room 151
West Virginia State Capitol
Charleston, WV 25305
(304) 348-2112

MINNESOTA COUNTY LAW LIBRARY PROJECT

by

Lois Soltis, Project Consultant
Minnesota State Law Library

Each year during the convention of the Minnesota State Bar Association, the Board of Trustees of the Minnesota State Bar Foundation holds its annual meeting. At the meeting on June 18, 1980, the Board of Trustees awarded a grant to the Minnesota State Law Library. The purpose of the grant is to enable the State Law Library to conduct the first statewide survey of county law library resources.

We can subdivide the survey into four significant areas, those being the Request for Information Sheet, the Bulletin, the Questionnaire, and the actual On-site Survey.

The Request for Information Sheet was designed to provide us with the names and addresses of the person in charge of the county law library, the President of the local bar, Head Librarian of the Public Library, and the local newspaper. We will use this information to create a mailing list for the bulletin, a statewide directory, and, most importantly, the name of the person who will be interviewed when the on-site survey is conducted.

We have also developed a bulletin for the County Law Library Project. The bulletin will be used as a means of communication between the Minnesota State Law Library and all other interested parties. Eventually the bulletin will be used by the county law libraries as an instrument to communicate with each other. The bulletin was designed to inform interested persons about the survey and its progress.

The questionnaire is sent to each of the county law libraries. It asks basic questions about the library's collection, availability, and environment. When designing the questionnaire we wanted to have a basic knowledge of the library before we did the actual on-site survey.

The purpose of the on-site survey is not only to inventory the materials available in the library, but also to talk with the person in charge of the library. We want to know what he or she feels is needed to improve the quality of service to patrons and to improve the quality of materials in the individual library. The Minnesota State Law Library wants to build a rapport with the county law libraries so that they can feel free to seek our help.

When the survey is finished, we will have visited fifty-six libraries. The information collected from these libraries will be put in a report and submitted to the Board of Trustees of the Minnesota State Bar Foundation. Each county law library will also receive a report including a floor plan, inventory, and recommendations. The survey is just a beginning of an ongoing relationship with the county law libraries.

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POSITIONS IN SOUTHEASTERN CHAPTER STATES

ALABAMA

Associate Law Librarian. Samford University. Requirements: MLS and JD. Duties: Provide reference service, assist Law Librarian in administrative duties, and train students in using WESTLAW. Salary: Competitive. Available: June 1, 1980. CONTACT: Laurel R. Clapp, Law Librarian; Cordell Hull Law Library; Cumberland School of Law, Samford University; 800 Lakeshore Drive, Birmingham, AL 35229.

Law Librarian. University of Alabama. Requirements: MLS and JD. Experience desirable. Salary: Negotiable. Available: June 1, 1980. CONTACT: Dean Thomas W. Christopher; University of Alabama School of Law; P.O. Box 1435, University, AL 35486.

KENTUCKY

Law Librarian. Salmon P. Chase College of Law. Requirements: MLS and prior law library experience. Duties: Technical processing; supervision of paraprofessional staff of six and student workers; some duties in reader services may be necessary. Available: Immediately. Closing date for applications September 29, 1980. CONTACT: Thomas P. Vergamini, Law Library Director; Salmon P. Chase College of Law; Northern Kentucky University; 1401 Dixie Highway, Covington, KY 41011.

VIRGINIA

Acquisitions Librarian. University of Richmond. Requirements: MLS from ALA accredited school; 2 years professional experience, at least some of which must have been in a law library, preferably in acquisitions or technical services capacity. Salary: Commensurate with qualifications and experience. Available: Immediately. CONTACT: Ms. Leigh Morris, Law Librarian and Assistant Professor; University of Richmond Law School Library; Richmond, VA 23173.

Cataloger. University of Virginia. Requirements: MLS from accredited school; minimum of three years experience, preferably in a research library. Working knowledge of one or more foreign languages desirable. Salary: Dependent on qualifications. CONTACT: Larry B. Wenger, Law Librarian; Law Library; University of Virginia; Charlottesville, VA 22901.

POSITIONS IN BORDERING STATES

DISTRICT OF COLUMBIA

Head Law Librarian. George Washington University. Requirements: Graduate degree in library science, significant experience in law school libraries and be qualified for a tenure tract appointment as Assistant, Associate or Full Professor. Duties: Responsibilities include overall planning, development and administration of the law library. Available: July 1, 1981. CONTACT: Professor James P. Chandler, Chairman, Librarian Search Committee; The National Law Center; George Washington University; Washington, D.C. 20052.

Assistant Law Librarian. U.S. Department of Justice. Requirements: MLS, U.S. Civil Service status or within reach on register. Salary: G.S. 7, \$13,925. Send Standard Form 171 and notice of Civil Service eligibility. CONTACT: Mrs. Mary Thompson, Personnel Specialist; Rm. 6710; U.S. Department of Justice; Washington, D.C. 20530.

LOUISIANA

Reference Librarian. Louisiana State University. Requirements: JD and MLS degrees from ABA/AALS and ALA accredited schools, with appropriate law and library related experience. Practical knowledge of computer information systems. Effective interpersonal skills. Supervisory capabilities. Duties: Responsible for the provision of legal research and reference assistance to patrons; liaison with faculty, book selection, library user orientation, and instruction in computer-assisted legal research. Some evening and weekend assignments. Available: September 15, 1980. Include names, addresses and telephone numbers of three references. Salary: Open, depending upon qualifications and experience. CONTACT: Lance E. Dickson; Law Center Library; Louisiana State University; Baton Rouge, LA 70803.

Documents Librarian with equivalent rank of Assistant Professor. Loyola University. Requirements: MLS degree with one year of professional academic library experience, preferably in the area of technical services. Duties: Responsible to the Head of Technical Services for the overall operation and staff of the Documents Department, acquisitions, cataloging, serials recordkeeping, processing, shelving, and statistics. Some evening and weekend reference duties. Available: Immediately. Include application, resume, and three letters of reference. Salary: \$13,000 minimum. CONTACT: Win-Shin S. Chiang, Law Librarian, Loyola University Law Library, 6363 St. Charles Avenue, New Orleans, LA 70118.

MARYLAND

Assistant Librarian. Baltimore Federal Courts Library. Requirements: MLS, legal bibliography and government documents required. Salary: \$14,000-17,000. Available: October 1, 1980. CONTACT: Iris Stevenson; U.S. Court of Appeals Library; U.S. Courthouse; 10th & Main Sts., Richmond, VA 23219.

TEXAS

Lawyer Librarian (2 positions available). University of Texas. Requirements: MLS and JD. Duties: The Tarlton Law Library has just moved into much larger facilities and is entering an exciting period of change and evolution to make the best possible use of the new building. The increase in size has altered the needs of the law school community and the demands on the staff. A lawyer librarian in this challenging environment is expected to be flexible and innovative. Foreseeable staff needs fall in the areas of cataloging and publications, as well as the full range of reference duties which are the responsibilities of lawyer librarians at Tarlton. The collection of 450,000 volumes serves a community of 1500 students and a faculty of 77. Salary: Commensurate with qualifications and experience. Available: September 1, 1980. CONTACT: Roy M. Mersky, Professor of Law and Director of Research; Tarlton Law Library; University of Texas; 2500 Red River, Austin, TX 78705.

The Editor wishes to express heartfelt thanks to GENE TEITELBAUM for his hard work in putting together past issues of the Chapter newsletter and his gracious assistance with this issue of the newsletter. Anyone interested in contributing to the newsletter or joining the Newsletter Committee is encouraged to so indicate on the committee preference sheet enclosed in this issue.

S.E.A.L.L. B R I E F S

Charlotte Corneil has been appointed Head of Public Services at Louisiana State University Law Center Library. She is a graduate of Tulane University (J.D., 1977) and LSU (M.L.S., 1979).

Joseph H. Simpson has joined the Louisiana State University Law Center Library as Head of Technical Services. His professional experience includes Head of Technical Services at the University of San Diego Law Library (1974-1977), and Director of Technical Services at California Western School of Law Library (1978-1980). He holds an M.L. (1973) from the University of South Carolina, and an M.B.A. (1980) from the University of San Diego.

Isabel Wingerter has joined the staff of the Catalog Department at Louisiana State University Law Center Library. Her qualifications include M.Ed. (1977) and M.L.S. (1979) degrees from Louisiana State University.

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ADDRESS CORRECTION REQUESTED